

MAR 25 2013

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** MARGARET COOK  
**TODAY'S DATE:** MARCH 18, 2013

**DEPARTMENT:** PURCHASING

**SIGNATURE OF DEPARTMENT HEAD:** MARGARET COOK, CPPB

**REQUESTED AGENDA DATE:** MARCH 25, 2013

**SPECIFIC AGENDA WORDING:** Consider and accept offer from Henderson County to purchase surplus Etnyre Model K Chip Spreader for \$37,000.00. This equipment has been declared surplus under Local Government Code 263.152 (a)(1) by Commissioner's Court.

**PERSON(S) TO PRESENT ITEM:** MARGARET COOK, CPPB

**SUPPORT MATERIAL:**

**TIME:** 5 min  
**ACTION ITEM:**   x    
WORKSHOP \_\_\_\_\_  
(Anticipated number of minutes needed to discuss item) **CONSENT:** \_\_\_\_\_  
**EXECUTIVE:** \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** x  
**AUDITOR:** \_\_\_\_\_  
**PERSONNEL:** \_\_\_\_\_  
**BUDGET COORDINATOR:** \_\_\_\_\_  
**IT DEPARTMENT:** \_\_\_\_\_  
**PURCHASING DEPARTMENT:** \_\_\_\_\_  
**PUBLIC WORKS:** \_\_\_\_\_  
**OTHER:** Commissioner Bailey

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

SHERRY ANDREWS  
ADMINISTRATIVE ASSISTANT  
(903) 425-2611  
SANDREWS@CO.HENDERSON.TX.US



DAVID TUMLINSON  
FOREMAN  
(903) 286 0945

Approved by CC:

MAR 25 2013

HENDERSON COUNTY COMMISSIONER, PRECINCT TWO  
WADE MCKINNEY  
12416 U.S. HIGHWAY 175  
EUSTACE, TX 75124

March 6, 2013

Rick Bailey, Commissioner Pct. 1  
Johnson County  
2744 West FM4  
Cleburne, TX 76033

Commissioner Bailey,

Henderson County Precinct Two desires to purchase from Johnson County Precinct One the 1998 Etnyre K5625 Chip-Spreader for the price of \$37,000.00. As a show of commitment Henderson County has issued Purchase Order #25617 in the amount of \$37,000.00.

We request that upon approval of the sale by the Johnson County Commissioners Court that the appropriate correspondence is made with Henderson County.

Our purchasing contact information:

Holly Sparks, Audit Office  
Henderson County  
125 N. Prairieville, Room 2002  
Athens, TX 75751  
(903) 675-6145  
[hsparks@co.henderson.tx.us](mailto:hsparks@co.henderson.tx.us)

We appreciate the opportunity that has been afforded to Henderson County by Johnson County and look forward to the completion of this sale. If there are any questions or concerns feel free to contact us.

Sincerely,

Wade McKinney  
Commissioner Precinct Two  
Henderson County, Texas  
(903) 425-2611